



## Local Government Commission JOB ANNOUNCEMENT

### Water & Land Use Planning Project Intern

The Local Government Commission (LGC) has a Project intern position available to work on progressive land use and resource management issues.

The LGC is a 28-year old nonprofit, nonpartisan membership organization of local elected officials, staff and other interested individuals. Our mission is to find creative solutions to land use planning and resource conservation problems facing cities and counties today. We provide practical, tested ideas and programs that foster a sustainable environment, strong economy, and social equity, as well as meaningful civic involvement.

LGC has developed a reputation as a forward thinking and integrative organization that has advanced many progressive planning policies and practices throughout California. LGC's water program is helping to connect water resources and land use planning, and has an opening for a dedicated intern or project coordinator to assist in several projects working to advance sustainable planning and development practices.

#### **Requirements:**

Interest in sustainable development practices, policy analysis, and collaborative planning efforts. Willingness to learn and work hard. Strong writing, speaking, and interpersonal skills. Dependable, accurate, and responsible. Self-starter, willing to take initiative. An interest and basic understanding of fundamental land use planning, community design, collaborative process, and water resource management strategies is also important.

Experience in the following is also desirable: GIS, Graphic Design skills (Adobe Photoshop/In-Design etc), developing presentations (PowerPoint) and spreadsheets (MS Excel), economic analysis/modeling, and policy analysis, public speaking.

#### **This position is part-time.**

The chosen applicant will work within the Water and Land Use Program on two planning projects, and the development of a policy guidebook with information for local governments and community leaders on integrated water and community planning in the Sierra Nevada region.

#### **Job duties will include:**

- Conduct research and provide short reports on specific topics
- Respond to requests for information
- Help to organize meetings, workshops and trainings
- Assist (including research & writing) with preparation of plans, guidebook, and slide shows
- Assist with additional tasks as needed

**Salary Range:** \$12 - \$14 per hour. **Filing deadline:** October 18, 2007

**Submit questions to Erin Hauge (erin@lgc.org)**

Submit brief cover letter and resumé to: Local Government Commission - Project Intern Position Email: lgc@lgc.org • Phone: 916-448-1198 ext 323 • Fax: 916-448-8246 • Web site: www.lgc.org
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